

Sole Source Request

Sole Source Procurement is only appropriate if a purchase requirement is reasonably available only from a single supplier or if it otherwise qualifies under the attached Utah Administrative Code R33-3-401.

ALL SOLE SOURCE REQUESTS OVER \$5,000 MUST BE PRE-APPROVED BY UTAH STATE UNIVERSITY PURCHASING SERVICES.

Vendor Information

Vendor: _____

Product description: _____

Price: _____

Justification

- Item is needed due to compatibility with equipment, accessories, or replacement parts.
- Item is manufactured and sold by this vendor only.
- Factory trained technicians are only available direct from manufacturer.
- Other

Justification: _____

Other Vendors (Name, Add, Phone, Email) Contacted to Confirm they cannot Provide this Item/Service: _____

