

Medical Liaison

Responsibilities:

1. Get acquainted with the QCNR Medical Emergency Fund description and application.
2. Contact Maren Seamons at USU's Student Health and Wellness to introduce yourself. She is the contact person for the MEF and in case of an application, donation transfers to the fund or any other questions she will be the person to go to.
3. Contact Katelyn Richins (katelyn.richins@usu.edu) to introduce yourself. She is the student contact person for questions related to insurance and health care at USU. She can be of great help when you need answers to specific questions related to healthcare.
4. Check that the widget on the GSC website is working and the information regarding the MEF is up-to-date.
5. Beginning of December send out emails/reminders to faculty, staff and students in QCNR and the Ecology Center about the possibility to donate through the widget. Donations made before the new year are tax deductible. This information can be sent together with the information about the Winter Social.
6. Help with the organization of the Winter Social. The QCNR Winter Social is a fund raiser for the Medical Emergency Fund. All the proceeds go to the fund.
7. Coordinate the review of applications to the Medical Emergency Fund. The applications will go to USU Student Health, who then will contact you. Your responsibility is to make sure that the application is reviewed in a GSC meeting and report back to Student Health about the decision of the council.
8. If necessary, propose changes to the description or application process based on experience and need. The changes need to be voted on during a GSC meeting.

NOTE ABOUT THE FUND: The Medical Emergency fund consists of two parts. One part (the spendable account) is under USU's Student Health and Wellness and the other (the endowment fund) is under QCNR. Overall, both can be used to pay out the scholarship. Dipping into the endowment fund is trickier but the money in this fund was raised to give out these scholarships. The fact that it is an endowment is an unfortunate designation that has created more problems than given benefits. We get about \$200/year from this endowment, which, in case of emergency, is not worth keeping on. The closure of this fund, however, is tricky and no-one wants to deal with it.