We are preparing to fill a permanent, full-time position. The purpose of this outreach is to share notice of this vacancy and to determine the applicant pool. Responses received from this outreach notice will be relied upon to make this determination.

About the position...

This position is with the Data Collection Team of the PNW Research Station, Resource Monitoring and Assessment (RMA) Program, Forest Inventory and Analysis (FIA) Unit. The FIA unit is part of a nationwide program which collects, processes, analyzes, evaluates, and publishes comprehensive information on forest and other related renewable resources.

The incumbent is responsible for overseeing all aspects of developing and implementing the Quality Assurance/Quality Control plan for the Portland and Anchorage-based FIA Data Collection Teams, comprised of approximately 80 employees. The incumbent will directly supervise 4-8, GS-7/9 employees that are members of the quality assurance team. The incumbent ensures published data is sound and of known quality. Engages in continual process improvement within and across teams by identifying and correcting sources of error, identifying efficiencies, and developing standard operating procedures. This position has regional and national quality assurance duties.

The inventory data are widely used by industry leaders, forest managers, and government agencies in making policy decisions. The majority of the work will be performed in the Portland Lab with a small percentage of time performing field
work requiring travel to remote areas, back packing, living and working in primitive conditions, in steep terrain, and inclement weather. Field locations may also require vessel or aircraft travel.

The position manages up to 8 employees (GS-7/9) based in duty stations across OR, WA, CA, AK, HI and Pacific Islands. Occasional travel to these locations will be required.

**We are looking for an individual who has:**

- Strong management and organizational skills
- A positive customer service attitude and strong work ethic.
- Excellent skills to accomplish a common goal as a team player.
- Excellent problem solving and strategic planning skills; is a self-starter and enjoys a challenge.
- Excellent coping skills and can manage multiple priorities in a fast-paced work environment.
- Excellent people skills and works well with diverse groups.

**Duty Station information:**

**Portland, Oregon:**

**Community information:** Portland, located in the northwest corner of Oregon, is strategically situated on the Pacific Rim and along the Interstate 5 corridor. Its high quality of life, a growing and diversified economy, excellent transportation linkages, skilled work force and access to beaches, rivers, and mountains make it an excellent place to live, work, and play. Portland’s housing market offers a broad range of neighborhood and housing options. For more detailed information see the Wikipedia page: [http://en.wikipedia.org/wiki/Portland,_Oregon](http://en.wikipedia.org/wiki/Portland,_Oregon)

**IF YOU’RE INTERESTED...**

Interested applicants must complete the attached form and return it, along with a copy of their resume to sldunn@fs.fed.us with a subject line “PNW-FIA-QA Coordinator” by 3/26/2019.

**For more information** Please visit our team’s website for more information, including an information page on how to join our team! [http://www.fs.fed.us/pnw/rma/fia-topics/data-collection/](http://www.fs.fed.us/pnw/rma/fia-topics/data-collection/)

Those desiring further information about the position duties, may inquire via the email listed above or contact:

Summer Dunn

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The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual’s income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA’s TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).
OUTREACH RESPONSE FORM

Supervisory Ecologist/Forester
Forest Inventory and Analysis Regional QA Coordinator
GS-408/460-11
PNW Research Station, Resource Monitoring and Assessment Program

Please have readily available your official transcripts as they will be needed by HR for qualifications if selected.

Please complete this form by Friday 3/26/2019 to sldunn@fs.fed.us

NAME:
EMAIL ADDRESS:
MAILING ADDRESS:
TELEPHONE NUMBER:

If you are currently employed by the Federal Government:
WHAT AGENCY ARE YOU EMPLOYED BY:
TYPE OF APPOINTMENT: PERMANENT_____TEMPORARY_____TERM_____OTHER (describe)_____

If employed by the Forest Service:
WHAT IS YOUR CURRENT REGION/FOREST/DISTRICT/STATION?
CURRENT SERIES AND GRADE:
CURRENT POSITION TITLE:

If you are not currently a Federal Employee:
CURRENT EMPLOYER:
CURRENT POSITION TITLE AND SALARY:

Are you eligible for appointment under any of the following special authorities?

☐ Former Peace Corps
☐ Person with Disabilities
☐ Student Intern Program
☐ Veteran with 30% Compensable Disability
☐ Veteran’s Employment Opportunities Act of 1998
☐ Veteran’s Recruitment Appointment
☐ Reinstatement Eligibility
☐ Other______________________________

Thank you for your interest in our vacancies.