

Media Assistant – USU Wildland Resources Department – Spring semester 2020

Job listing 3193

Apply here: <https://careers-usu.icims.com/jobs/3193/job>

Overview

The Wildland Resources Department is looking for a media assistant to help with promotion of the Department and our majors through the website and social media. Estimated 10 hrs. per week.

Responsibilities

- Develop and maintain social media sites for the department.
- Assist with production of videos describing various majors in the department.
- Produce and distribute flyers for seminars hosted by the department.
- Produce e-newsletters for the department.
- Assist with video production for instructors.
- Other media-related duties as required.

Qualifications

1. Educational background in design, media, journalism, or related field.
2. Demonstrated writing ability.
3. Experience producing flyers and videos.
4. Experience with web design.
5. Demonstrated creativity and enthusiasm.
6. Meticulous attention to detail.

Prefer experience in natural resources sciences.

Advertised Salary

\$12.00 per hour

College/Department Highlights

The Department of Wildland Resources is in the Quinney College of Natural Resources at Utah State University is a dynamic group of faculty, students, and staff. We have a positive working environment and we are engaged in a broad range of research projects.